

**Regular Public Meeting**  
Monday, May 24, 2010

**ACTION AGENDA**

**I. CURRICULUM & INSTRUCTION**

The superintendent recommends that the board of education approve the curriculum and instruction agenda as follows:

**A. Approval of the following novels/texts:**

<u>Titles</u>	<u>Authors</u>	<u>Publisher</u>	<u>Date</u>	<u>Grades</u>	<u>Subject</u>
<u>Hit the Road</u>	Cooney, Caroline	Delacorte Press	2006	7	Literacy
<u>If a Tree Falls at Lunch Period</u>	Choldenko, Gennifer	Houghton Mifflin Harcourt	2007	7	Literacy Summer read
<u>Eleven Seconds</u>	Roy, Travis	Grand Central Publ.	1998	7	Literacy Summer read
<u>Last Shot: A Final Four Mystery</u>	Feinstein, John	Yearling	2005	8	Literacy Summer read
<u>Three Cups of Tea (Middle Level)</u>	Mortenson, G. & Relin, D.	Puffin	2009	8	Literacy
<u>We Beat the Street</u>	Davis, Jenkins & Hunt	Puffin Books	2005	8	Literacy
<u>Three Cups of Tea (High School Level)</u>	Mortenson, G. & Relin, D.	Penguin	2006	11	Soc. Studies Summer read
<u>Cest a toi!</u>	Fawbush, Theisen, et. al.	EMC Paradigm	2007	7-8	World Lang.
<u>Komm mit! 1&amp;2</u>	Winkler, G.	Holt, Reinhart, et. al.	2006	9-12	World Lang.

**B. Course Title Changes – Special Education Department:**

FROM	TO
Computer Applications	Internet and PowerPoint
Computer Applications	Microsoft Office Basics
Ecology	Ecology and the Environment
Basic Science	Earth Systems Science

C. Approval of Grant Application

Indicate to the New Jersey Department of Education, our district's endorsement of their application for the Race to the Top (RTTT) Grant.

## II. PERSONNEL

The superintendent recommends that the board of education approve the personnel agenda as follows:

### A. Retirements and Resignations

Name	Location	Position	Reason	Effective Date	Dates of Employment
Teague, Richard	High School	Industrial Technology Teacher	Retirement	7/1/2010	9/1/1970 – 6/30/2010
White, Lance	Middle School	Custodian	Retirement	7/1/2010	3/19/1984 – 6/30/2010

### B. Leave of Absence

Name	Location	Position	Type of Leave	Dates of Leave
Mangini, Kathie	Triangle School	Lunch Aide – 1.5 hrs/day	Unpaid LOA	6/1/2010 – 6/23/2010

### C. Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (\*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

#### Instructional Assistant

Name	Location	Position	Replacing	Effective
DiLeone, Nicole	Triangle School	.5 Instructional Assistant	New student in district	5/18/2010 – 6/30/2010
Letts, Allissa	Amsterdam School	.5 Instructional Assistant	New student in district	5/12/2010 – 6/30/2010

#### Co-Curricular Advisor

Name	Location	Co Curricular Activity	Effective	Salary
Dyer, Amy	High School	Badminton Club	May 25, 2010 – 6/23/2010	N/A

#### Substitutes

Instructional Assistants - \$80/day		Nurses - \$100/day	Bus Driver - \$20/hour
N/A		Olanoff, Donna	N/A

#### Student Teachers

Name	University	Grade/Subject Area	School	Effective	Cooperating Teacher
Peterson, Michelle	Rutgers University	9-12 Social Studies	High School	9/1/2010 – 12/20/2010	Joan Sheridan
Thompson, Brennan	The College of New Jersey	Grade 5	Auten Road Intermediate School	11/1/2010 – 12/20/2010	Scott Jenson

### III. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

#### A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of April 30, 2010 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

#### B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating:     \$ 9,519,465.05

#### C. Line Item Transfers

Approve the line item transfers in the 2009-10 general fund budget as submitted on *Schedule III-A*.

#### D. Joint Transportation Agreements

Approve the joint transportation agreement with Middlesex Regional Educational Services Commission as submitted on *Schedule III-B*.

Approve the joint transportation agreement with Somerset County Educational Services Commission as submitted on *Schedule III-C*.

### IV. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

#### A. Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV-A*.

#### B. Approve Overnight Trips as Listed

Schedule	School	Group/Team	Destination	Dates
<i>IV-B</i>	HHS	Track & Field	State Championships Egg Harbor High School, Egg Harbor, NJ	5/28/2010 – 5/29/2010
<i>IV-C</i>	HHS	Track & Field	National Track Championships North Carolina A&T, Greensboro, NJ	6/17/2010 – 6/19/2010

C. Acceptance of Donations

Accept the following donations:

<u>Donor</u>	<u>Description</u>
▪ 3M	Supplies for Schools Program
▪ Reckitt Benckiser	1 HP Designjet 30 n printer and 5 HP Laserjet P2015 printers
▪ Charles A. Gatt, M.D.	\$4,750 – contribution to athletic training department

D. Approve the District Technology Plan for 2010-2013

Approve the District Technology Plan for 2010-2013 as kept on file in the office of the Assistant Superintendent for Curriculum & Instruction.

E. Approve Field Trip Destinations as Listed

<u>Destination</u>
• Ocean Institute, Sandy Hook, NJ
• Cafe Graziella, Hillsborough, NJ
• Football Complex, Triangle Road, Hillsborough, NJ
• Bronx Zoo, Bronx, NY

F. Approve the Comprehensive Equity Plan Statement of Assurance

Approve the Comprehensive Equity Plan Annual Statement of Assurance for 2010-2011 as kept on file in the Assistant Superintendent's office.

G. Professional Services Agreement

Approve the awarding of a professional services contract to Energy for America for professional engineering services for monitoring HVAC systems at Hillsborough High School, Hillsborough Middle School, and Auten Road Intermediate School at an annual cost of \$93,744 with a minimum guarantee on energy savings of \$483,772 for the 2010-11 school year.

H. Resolution Reducing the 2010-2011 Budget by \$1,502,451

WHEREAS, the proposed \$78,176,057 general fund tax levy for 2010-2011 was defeated by the voters at the annual school election; and

WHEREAS, the Hillsborough Township Committee & the Millstone Borough Council as required by law proposed ways that the 2010-2011 general fund budget can be reduced without adversely affecting the district's ability to provide a thorough and efficient education and maintain stability given the need for long term planning and budgeting; and

WHEREAS, the Hillsborough Township Board of Education has certified to the Somerset County Board of Taxation a reduced 2010-2011 school tax levy in the amount of \$76,673,606 now, therefore, be it

RESOLVED, that before June 30, 2010 the Hillsborough Township Board of Education will discuss and determine modifications to the proposed 2010-2011 school budget and be it,

FURTHER RESOLVED, the Superintendent and Secretary file a revised 2010-2011 Annual School District Budget Statement prior to June 30, 2010 as required by law.

V. INFORMATIONAL

- A. Enrollment – April 2010 – Attachment 1
- B. Suspensions – April 2010 – Attachment 2
- C. Municipal Alliance/Life Skills Report – Attachment 3
- D. Current newspaper articles – Attachment 4
- E. Emergency drills were held during the month of April as follows:

School	Dates	Times
Amsterdam School	April 26, 2010	3 minutes
	April 30, 2010	3 minutes
Auten Road Intermediate	April 6, 2010	2 minutes 16 seconds
	April 15, 2010	2 minutes 22 seconds
Hillsborough Elementary	April 19, 2010	1 minute 5 seconds
	April 30, 2010	1 minute 35 seconds
Sunnymead School	April 7, 2010	1 minute 40 seconds
	April 20, 2010	1 minute 42 seconds
Triangle Elementary	April 7, 2010	2 minutes
	April 15, 2010	1 minute 54 seconds
Woodfern Elementary	April 7, 2010	56 seconds
	April 28, 2010	1 minute 35 seconds
Woods Road Elementary	April 21, 2010	2 minutes
	April 29, 2010	1 minute 18 seconds
Hillsborough Middle School	April 6, 2010	2 minutes 16 seconds
	April 15, 2010	2 minutes 22 seconds
Hillsborough High School	April 8, 2010	4 minutes 52 seconds
	April 22, 2010	2 minutes 57 seconds

- F. Bus evacuation drills were held during the month of April as follows:

Auten Road Intermediate School – April 9, 2010  
Hillsborough Elementary School – April 6, 2010  
Hillsborough Middle School – April 9, 2010  
Sunnymead School – April 14, 2010  
Triangle School – April 29, 2010  
Woodfern School – April 7, 2010 and April 8, 2010  
Woods Road School – April 22, 2010

- G. Containment drills were held during the month of April as follows:

Auten Road Intermediate School – March 10, 2010  
Hillsborough Middle School – March 10, 2010  
Woods Road School – April 30, 2010